



Meeting Minutes May 17, 2023

| Supervisors Present | Employees Present |
|--------------------------------------|-------------------------|
| Nancy Mehaffie-Chair | |
| Mary Reed | Advisors Present |
| Kristen Wing | Arthur Potts (Zoom) |
| Bill Naegeli | Dillon Martini |
| Terry Hightower | Jason Blakney (Zoom) |
| Associate Supervisors Present | Visitors Present |
| Visitors Present | Rusti Leivestat |
| Cynthia & Charles Neste | Tony & Cindy Ferguson |
| Mark Nelson | Dave Garr |
| Gene Jopling | Kody Polesz |
| Monte Nesbitt | |

Meeting called to order at 6:00 p.m.

Meeting Agenda items not always taken in order that they appear.

INTRODUCTIONS

- This meeting will be recorded.

MINUTES FROM APRIL 19, 2023 MEETING

- Minutes were not approved, looking into Avoma to automate them. A motion was made by Bill to shorten minutes and table the previous minutes until we find a solution, 2nd by Kristen. Motion carried.

FINANCIAL REPORT

- The financial report was sent to all Supervisors prior to the meeting.
- The financial report was reviewed in its entirety.
- A motion to approve the financial report for April 2023 was made by Bill, 2nd by Terry. Motion carried.

310 ACTIVITIES

SW-05-23 Wooden

- A motion that SW-5-23 Wooden is completed and closed was made by Nancy, 2nd by Kristen. Motion carried.

SW-06-23 Augmiller/Lakeside

- A motion that SW-6-23 Augmiller/Lakeside is completed closed was made by Nancy, 2nd by Mary. Motion carried.

SW-08-23 Neste

- Mr. Neste submitted for a flood plain permit with the county for his bridge installation. A site survey was completed, however, Kathrine required additional elevations. Mr. Neste resubmitted 2 additional drawings, with 24 points on each, and now the permit is ready to be issued.
- Katherine will contact the neighbors and post in the paper.
- Most Pilgrim Creek properties are large acreages and most of them already have bridges.
- The Neste's want the bridge for private use. Will be used to get wood, manage the forest as well as have emergency access.
- Mr. Neste wants to finish the bank reinforcement restoration project that the previous owner Larry Surratt's had started.
- The bridge will have 36" high I-beams and contractor will need 3 or 4 crossings.

- A motion was made by Bill to accept this as a completed application, 2nd by Terry. Motion carried.
- An inspection of the site will be made 5.19.23 @ 1530. Jason will meet Terry there.

SW-09-23 Garr

- Clean debris out of river, but leave the stump.
- A motion that this is a non 310 permit issue was made by Bill, 2nd by Terry. Motion carried.

SW-10-23 Nelson

- A motion that this is a non 310 permit issue was made by Bill, 2nd by Terry. Motion carried.

ADMINISTRATOR'S REPORT:

- Been having problems with the Blackfoot email. Nancy is suggested we us MACD domain as it has quite a bit more storage.
- New printer has been ordered and will be delivered this week.
- Jason and Arthur would like to have completed 310's with photos

LOWER CLARK FORK WATERSHED GROUP (LCFWG) REPORT

- Working on Bull River planting with the MCC group.

MONTANA FWP

- There is a kids fishing day this Saturday May 20, 2023 at 830 and again on May 30, 2023 at 830 in Thompson Falls.

NRCS

- The new secretary starts on June 6, 2023.
- EQIP applications are at 80%.
- Dillon will be on vacation in Iceland 5/25-6/10

AVISTA UTILITIES UPDATE

- Most of the boat ramps and docks are in.
- Trout Creek boat launch has only one side open. The other side closed for repair.
- The repair will be part of the 5 year-310 permit.
- There is a trolley cable, anchored on both sides, that is sagging across the Cabinet Reservoir. It's not quite a hazard yet. Removal is being considered but still trying to decide who will be responsible for the removal.

NORTH WESTERN ENERGY (NWE) UPDATE

- No report.

PUBLIC EDUCATION

- No report.

SUPERVISOR EDUCATION

- There is a 310-permit class on the DNRC website.

OLD BUSINESS

- **GMCD Insurance:** We have to have insurance by June 30, 2023. Rocky Mountain or Plains, getting bids.
- **Bylaws:** Nancy would like to have Bylaws. Bylaws would include posting information, timelines and appointing proxies. Nancy will submit a revised copy of Bylaws for review and then we will decide whether or not we want it.
- **Budget, annual Plan and Financial Audit:** Nancy is waiting for the mill levy info to complete the budget and annual plan.
- Nancy got a proposal from Denning Downing for \$5,500 for the financial audit that needs to be signed. Nancy would like for us to pick a time to have a conference call with Denning Downing so questions from the board can be answered.
- **Legal counsel on contracts and agreements:** Mary found an attorney that will work on an as needed basis for \$180/hr. Bill said we already have one paid for through the DNRC and if were not satisfied with her, we could try the back-up attorney.
- We will start using the new rental agreements. The rate will be per acre. The No-Till drill is being repaired and the bill will be around \$200.
- **Pollinator Seed Handout Days:** All went well and there is extra seed in the office.
- **CD Administrative Grant:** The grant is due May 31, 2023. Nancy wants to include volunteer hours to the budget part of the grant and 10 hours/month will be the hours used.
- Nancy is revising the budget and plan.

BUILDING REPAIR/GROUNDS MAINTENANCE

- Need to find someone to mow the grass, however, May is No Mow May.
- Not much is coming up in the Pollinator Plot.

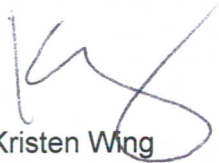
NEW BUSINESS

- **Temporary board member fill-in:** Need to find out how long a board member can fill the Administrator role. A motion was made to backpay/pay Kristen a rate of \$20/hour made by Nancy, 2nd by Terry. Motion carried.
- **4H Donation:** A motion to sponsor a \$50 award was made by Bill, 2nd by Kristen. Motion carried.

PUBLIC COMMENT

- Kody Polesz questioned why the board denied other grants and is submitting for the Administrative Grant. Mary explained to him that the other grants were completely different and had matching funds and this grant covers GMCD operating costs and helps to fund the district.

Respectfully Submitted.



Kristen Wing
Temp Administrator

Approved.



Nancy Mehaffie
Chairman